



# County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA  
Chief Executive Officer

June 7, 2010

To: Supervisor Gloria Molina, Chair  
Supervisor Mark Ridley-Thomas  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: William T Fujioka  
Chief Executive Officer

Board of Supervisors  
GLORIA MOLINA  
First District

MARK RIDLEY-THOMAS  
Second District

ZEV YAROSLAVSKY  
Third District

DON KNABE  
Fourth District

MICHAEL D. ANTONOVICH  
Fifth District

## **STATUS REPORT ON THE MOTION TO CREATE A POOR PERFORMING CONTRACTOR DATABASE (RESPONSE TO ITEM NO. 26-C, AGENDA OF APRIL 27, 2010)**

On April 27, 2010, on motion by Supervisor Ridley Thomas, as amended by Supervisors Knabe and Yaroslavsky, your Board directed the Chief Executive Officer, Auditor-Controller, County Counsel and the Director of Internal Services to establish a work group to report back on the following:

1. An examination of what mechanisms and/or databases the County already has in place to monitor its contractors, so the County can utilize what is currently working;
2. A more appropriate term than the "Do Not Call List," for the database that will track the County's poorly performing contractors;
3. A clearly defined purpose for the list;
4. A mechanism to remove contractors from the list that have complied with their obligations, along with appropriate notification;
5. Clearly defined roles and responsibilities for County staff charged with updating this list; and
6. Define poorly performing contractors.

This office worked diligently with staff from Auditor-Controller, County Counsel, Internal Services, as well as other departments, to obtain the information requested in the motion. To date, the main workgroup convened to discuss what assets the County already has in place that can be leveraged for this effort. A subcommittee was established to finalize this review and to create recommendations for the Poor

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Performer Database policy as requested by your Board. Lastly, the work group has reached out to the City of Los Angeles, which utilizes a contract performance database to grade their contractors. City staff have agreed to brief County staff on June 7, 2010 on the City evaluation policy and processes.

If you have any questions, please have your staff contact Ellen Sandt at (213) 974-1186 or [esandt@ceo.lacounty.gov](mailto:esandt@ceo.lacounty.gov).

WTF:BC:EFS  
SAW:ef

c:     Executive Office, Board of Supervisors  
        Auditor-Controller  
        County Counsel  
        Internal Services